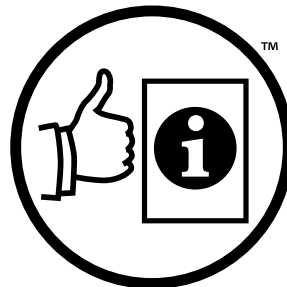


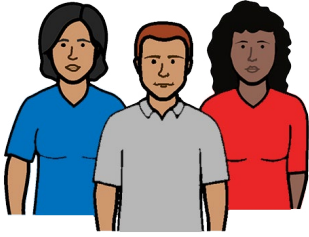
Criminal history standard

**Victorian Disability Worker Commission and
Disability Worker Registration Board of Victoria**



Easy English

Who wrote this book

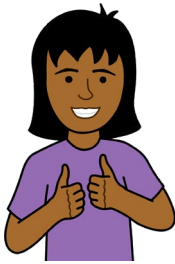


This book is from the Victorian Disability Worker Commission and the Disability Worker Registration Board of Victoria.



Our job is to

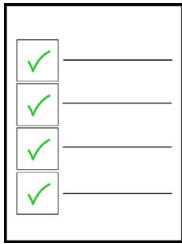
- protect the rights of people with disability
- make sure services for people with disability are safe and of good quality.



About this book



We wrote this book to tell you about registration standards in Victoria.



Our registration standards say what a person **must** do to be a registered disability worker.

For example, the person **must** tell us about their criminal history.



Their criminal history tells us if they have

- broken the law
- been convicted.



Convicted means the court said they were guilty.

The Disability Worker Registration Board of Victoria made the registration standards.



We call them the Board.

In this book, you can read about

- when a disability worker needs to tell us about their criminal history



- how a disability worker can tell us their criminal history

- how the Board decides if a person **cannot** be a registered disability worker.



If you need more information, you can find our contact information at the end of this book.

Information about disability workers who are registered



They **must** tell us if their criminal history changes.

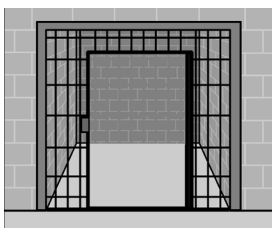
This includes if they are registered as a non practising disability worker.



They **must** tell us within 7 days if

- they have been charged because the police said they broke the law

and



- the punishment is going to prison for 12 months or more.

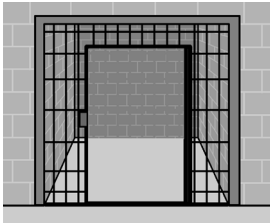
They **must** also tell us within 7 days if



- they have been convicted

- they were found guilty because the court said they broke the law

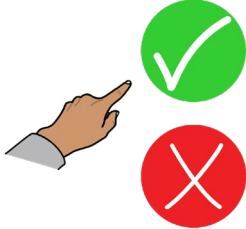
and



- the punishment is going to prison in Australia or another country.

What happens next

The Board will decide if they still meet the registration standard.



If they do **not** meet the registration standard, the Board will have to take action.



This means the Board might

- give them extra rules to help them meet the registration standard

- cancel their registration



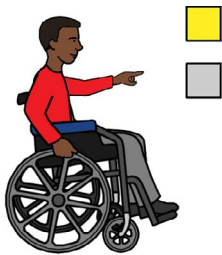
- make sure they do not give services to people with disability.

Information about disability workers who want to register



When they apply to be registered, we will ask them to tell us about their criminal history.

How they should tell us about their criminal history




We have 2 options.

They can choose the option that is right for them.

Option 1

Tell us if they have an NDIS worker screening identification number.

	
<input checked="" type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

Their NDIS worker screening identification number will tell us their criminal history.

Option 2



Agree to a Nationally Coordinated Criminal History Check.



They will then need to tell us their criminal history in

- Australia
- other countries.

They should tell us about their criminal history for the countries they lived in

- for 12 months or more

and

- the last 10 years.



The Board might also ask them to get an international criminal history check.

What happens next



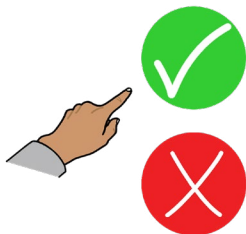
The Board will look at what they told us about their criminal history.

They will check to see if what they told us is the same as in their NDIS worker screening check.

If they have a criminal history, the Board will look at

- what type of criminal history they have
- how serious their criminal history is
- the reasons for their criminal history.

1	_____
2	_____
3	_____



The Board will decide if they meet the registration standard.

If a disability worker does not meet the registration standard



The Board might ask for more information.



The Board might give them extra rules to help them meet the registration standard.



The Board might also give a final decision that they **cannot** register.



More information

For more information contact the
Victorian Disability Worker Commission.



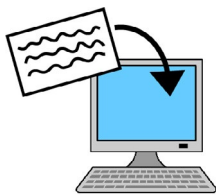
Call us

1800 497 132



Visit our website

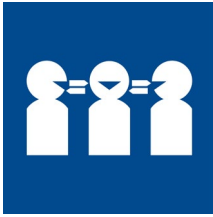
vdwc.vic.gov.au/disability-worker-registration



Email us

registration@vdwc.vic.gov.au

If you need help with English



Use the free Translating and Interpreting Service or TIS to make a phone call.

You can call the TIS in your language.

Call 131 450

Give the TIS officer the phone number you want to call.

If you need help to speak or listen



Use the National Relay Service to make a phone call.

You must sign up to the service first.

Website accesshub.gov.au/nrs-helpdesk

Call 1800 555 660

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